



## MEMORANDUM OF MEETING

DATE: August 20, 2010

TO: File

CC: John Shevlin, P.E., PARE  
Caroline Wells, Director of Planning and Community Development Town of Warren

FROM: Craig Pereira

RE: Steering Committee Meeting No. 1 (Kickoff)  
PARE Project No. 10168.00

A meeting was held on August 19, 2010 at the Warren Senior Center to discuss the Project Kickoff for the Warren – Metacom Avenue Corridor Plan. Present were the following:

Mark Lombari	Parker Mills
Timothy Pray	TAP Printing Inc.
Lt. Joseph Loiselle	Warren Police Dept.
Frank Alfano	Town Council
Davison Bolster	Economic Development Board
Joseph DePasquale	Town Council
John Massed	Director - DPW
David Frerichs	Town Council
Francisco Lovera	RIDOT
Martha Heald	Planning Board
Dave Sylvia	Resident
Caroline Wells	Director of Planning and Community Development Town of Warren
John Shevlin, P.E.	PARE
Craig Pereira	PARE

John Shevlin opened the meeting with a team introduction and brief overview of the scope.

Craig Pereira followed with a review of the revised Project Schedule scope, broken out by Phase and Task, which included:

- Public Outreach...3 public workshops, Steering Committee to see information/format prior.
- Project Weblink...to be developed to post meeting/project information (presentations, summaries).
- Stakeholders...Steering Committee to identify list, Pare to interview at project milestones.

The remainder of the meeting included preliminary comments/concerns/issues identification by the Steering Committee, including:

- There is a proposal in front of the Planning Board relative to a service road/connection at Ocean State Job Lot Plaza
- CVS Drive thru creates an access/egress issue, with accidents recorded at Vernon and Seymour Streets
- Caroline has accidents tallied/summarized by location and user/type in the Comprehensive Plan for 2004 - 2008
- Maguire is currently working on a sidewalk project along the corridor
- Warren/Bristol Town line bottleneck is a major issue. Narrowing of 4 lanes in Warren to two in Bristol causes considerable back-up. Consider designated turning lanes? The light at Tupelo in Bristol is impacting this bottleneck as well.
- Hawk signals appropriate for the corridor? They are primarily used for major concentrations of pedestrian/bicycle crossing at mid-block, but will be investigated. They have been used to cross 4 lanes of travel elsewhere. May be appropriate for discussion of connections to the bike path (would provide the volume of ped./bike traffic necessary).
- Will the study look at the reconfiguration of Arlington St.? A plan exists for improvements to Arlington St. to better align the right-hand turn. Can we consider a roundabout at Malik's Liquor store? Potential for gateway area, pedestrian safety issues present. Can we get volumes on Metacom with and without Roger Williams University traffic? RIDOT has this information.
- Possible consideration of a center turning lane, separated by pavement change, such as what exists in downtown Barrington.
- Will we evaluate best practices elsewhere, and utilize examples of good design?

Craig Pereira requested a preliminary list of stakeholders (group of no more than 10). The Committee brainstormed an initial list of stakeholders for the project (to be finalized by the Steering Committee), and includes:

- Dunkin Donuts owner (Bristol/Warren Town Line)
- CVS/A-1 Storage owner
- Mr. Maio (owns several properties along corridor)
- Ben Luke – Chamber of Commerce
- Claire Martins (Senior Services)
- Laurel Park Neighborhood Association representative
- Pasqua Greenhouses owner.

#### Action Items

- Obtain/coordinate information with Planning Department related to service road/connection at Ocean State Job Lot Plaza
- Obtain Arlington Street Improvements Plan
- Obtain Crash/Accident Data from Lt. Loiselle
- Obtain Crash/Accident Data from Caroline Wells (Comp. Plan data)
- Obtain Stakeholders list with Contact information
- Coordinate with Caroline Wells the agenda and logistics for Public Workshop #1