

TOWN OF WARREN REQUEST FOR PROPOSALS

Screened Loam

Submittal Deadline: April 27, 2020 at 11:00 AM

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1. INTRODUCTION

The Town of Warren (the Town) is looking to purchase screened loam and would like pricing for each of the quantities listed below.

½" minus screened loam

100 yards

250 yards

500 yards

Trucking fees to 27 Franklin Street Warren RI

In posting this RFP, the Town reserves the right to:

- Contract with the winning Bidder to provide the services identified in Section 3.
- Adjust the scope of work.
- Reject any and all responses resulting from this RFP.
- Cancel the Solicitation at any time prior to the execution and approval of a contract. If this Solicitation is canceled, all proposals received in response to this RFP will be rejected.

The Town is not liable for any costs incurred by any person or firm responding to this RFP. The Town reserves the right to reject, as non-responsive, any proposals that do not contain the information requested in this RFP. Specific instructions for developing and submitting the RFP are provided in Sections 5 and 6. Late responses will not be accepted. The Town is under no obligation to return any proposals or materials submitted by a Bidder in response to this RFP.

Please direct all questions regarding this RFP (email only) to:
Recreation Director Tara Thibaudeau
Town of Warren
Email: warrenrecreation@gmail.com

2. TOWN OBJECTIVES

Obtain screened loam for newly constructed dog park.

3. REQUESTED SERVICES

The successful Bidder will provide screened loam.

4. SUBMITTAL INSTRUCTIONS

- 4.1 Questions – All questions related to this RFP must be submitted via email to Tara Thibaudeau at the email address noted above.
- 4.2 Addenda to RFP – If it becomes necessary to revise any part of this RFP, or if additional information is necessary to clarify any of its Provisions, an addendum will be posted on the statewide procurement site, <http://www.purchasing.ri.gov/>
- 4.3 Content – The requirements listed in this Section represent the minimum content that must be included in each submittal. They are not intended to limit substantive content (unless expressly stated otherwise). It is the Bidder's responsibility to include information in their submittal that meets these minimum content requirements as well as any additional information that further demonstrates relevant qualifications.
 - 4.3.1 Bid Submittal – Three (3) copies of submittal must be received by the Warren Town Clerk, 514 Main Street, Warren, RI 02885 prior to 11:00 AM on August 15, 2018. Any submittal received after this time will be automatically rejected.

5. SELECTION CRITERIA

Responses will be based on timing and price.

6. PROJECT TIMELINE

Milestone	Milestone Date
Bids due	April 27, 2020 at 11:00 AM
Contractor Selected	April 28, 2020

NOTE: Due to the current COVID-19 Crisis Bids must be mailed to the Warren Town Clerk. Bids will be opened by the Town Clerk; no public participation will occur.

Bid Form:

TO: Town of Warren
Office of the Town Clerk
514 Main Street
Warren, Rhode Island 02885

PROJECT: _____

DATE: _____

SUBMITTED BY: _____

ADDRESS OF BIDDER: _____

TELEPHONE NUMBER: _____

LICENSE # _____

BID

Having examined the place of work and all matters referred to in other sections of this document prepared by the Town of Warren, Planning Department for the above mentioned project, we the undersigned, hereby propose to enter into a contract to perform the work for a total sum of:

(Numerical Sum)

(Written Sum)

ACCEPTANCE:

This bid shall irrevocably be open to acceptance for ninety (90) days from the bid closing date. If this bid is accepted by the Owner within ninety (90) days, we will:

- 1.) Furnish the required bonds and insurance certificates in compliance with the provisions of the instruction to bidder.
- 2.) Commence work in accordance with the approved schedule with a completion date no later than ninety (90) days from the date of the notice to proceed.

BID FORM SIGNATURES:

(Bidder's Printed Name)

By: _____
(Signature)

Title : _____